

Nakano School of Business

2023 April International Student Course Outline

The purpose of our school's education is to provide specialized education on the knowledge and skills necessary for a global business society. The goal is to develop excellent human resources who can contribute to the prosperity of the world by improving their culture.

At our school, excellent teachers and students who have experience in the business society can study together and hone their abilities in rich relationships. In addition, we have a well-developed support system up to the decision to get a job, such as holding many company information sessions and interviews for employment at our school. Learn from our school and make your dreams come true.

1. Course Outline

Courses	Term	Graduate Title
International Business Advanced Specialist	4 Yrs	Advanced Diploma ※
Management Information Advanced Specialist	4 Yrs	Advanced Diploma ※
Management Business	2 Yrs	Diploma
IT Design Business	2 Yrs	Diploma
Economy and Accounting Business	2 Yrs	Diploma
Programming Business	2 Yrs	Diploma
English Business	2 Yrs	Diploma
Travel and Hotel Business	2 Yrs	Diploma

(470 students selected)

※Students, graduated in International Business and Management Information (4 years course) get an **Advanced Diploma**, equivalent of a university license degree. These students can continue their studies in master's degree in Japanese University.

2. Class Schedule and Vacation

Class Time: 5 days a week (Monday ~ Friday) from 9:30 AM to 2:40 PM

Summer Vacation: - From the middle of July to early September. Winter Vacation: - From the middle of December to early January. Spring Vacation: - From the middle of February to early April.

3. Admission Requirements

The person who meets 3 following conditions

- (1) The successful completion of the basic 12 years education in one's country of residence.
- (2) The completion of at least 6 months Japanese language education at an institute recognized by the Association for the Promotion of Japanese Language Education. A period of 1 year may be required, according to the institution.
- (3) Persons who have sufficient expenses to support tuition and living expenses during the period of stay.

4. Period of Application

Period of Application	Start date	Note
1 st Application Session	1st September 2022 (Thurs)~	From Monday to Friday 9:30 AM ~ 5:00 PM ※ The period of application will be closed as soon as our school is full
2 nd Application Session	12th December 2022 (Mon)~	
3 rd Application Session	13th February 2023 (Mon)~	

5 . Required Application Documents

- (1) **Enrollment application form.** (1 Photo required: 4 cm×3 cm)
- (2) **Photo for the Student Card form** (1 Photo required: 4 cm×3 cm)
- (3) **Applicant information form**
- (4) **Certificate of record of attendance, academic results, Graduation prospective certificate** from Japanese language school is required.
- (5) **Certificate of graduation and academic records from the final educational institution** the applicant has graduated from in their country of residence. (Original and Copy)
- (6) The presentation of **the Resident Card, Passport and National Health Insurance Card** (Original and Copy)
- (7) **Record of financial status** (all of the bank account details/bankbooks, all cash transfer records)
- (8) **Taxation Certificate** (original)

You can bring the document to school or send them by post.

Submitted documents will not be returned.

6 . Selection

Selection process is based on the presented documents, a writing Japanese exam (equivalent of Japanese Language Proficiency Test – N2) and an interview. **You can sit the entrance Test for free.**

You will receive the test result to your application by post.

7 . Enrollment

The selected student is required to pay the initial tuition fee within a specified period.

8 . Tuition Fees

	1 st Year Tuition fee		2 nd ,3 rd ,4 th Year Tuition fee
	Full amount payment	Payment in 3 times	
Entrance Fee	¥200,000	¥200,000	¥0
Tuition Fee (include material fee)	¥680,000	¥680,000	¥680,000
Facility Cost	¥200,000	¥200,000	¥200,000
Subtotal	¥1,080,000	¥1,080,000	¥880,000
International Student Scholarship	−¥400,000	−¥300,000	−¥100,000
Total School Fee	¥680,000	¥780,000	¥780,000

- (1) **In case of full amount payment: pay entirely the tuition fee (¥680,000) within a specified period.**

You will receive **the acceptance letter** after the payment

- (2) In case of payment in 3 times (¥780,000).

- The 1st time of payment: **¥250,000** after passing, within a specified period.

- The 2nd time of payment: **¥250,000** is until **17th February, 2023 (Fri)**

In case of registration during the 3rd Application Session, within a specified period

You will receive **the acceptance letter** after the 2nd payment.

- The 3rd time of payment: **¥280,000** is until **15th September 2023 (Fri)**

- (3) Please pay the full amount of the tuition fee for the second year by **2nd February 2024 (Fri)**

- (4) Cancellation conditions

After the admission procedure, the registration can be cancelled until 31st March 2023 (Fri) after submitting a written cancellation notice. Refer to 「18 文科高第 536 号」 School reimburses the tuition fee paid except for the Entrance Fee.

From 1st April 2023 (Sat) there will be no reimbursement.

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